

REVIEWER GUIDELINES

Below are the guidelines for writing a review of a university textbook or research paper (i.e. manuscript).

- 1) Date of manuscript review
- 2) Reviewer's details
 - a. Name (first, last)
 - b. Affiliation
 - c. Address
 - d. Relevant qualifications for writing this review
- 3) Type of the manuscript reviewed:
 - a. Research paper or university textbook
 - b. Manuscript in Old Croatian
 - c. Reference work based on analysis and original contribution; translation from Croatian to another language; translation from classical languages and non-standard languages
 - d. Translation from common world languages and the scientifically important work
 - e. Other
- 4) Manuscript details
 - a. Author(s)
 - b. Title
 - c. Number of pages, illustrations, diagrams, tables, etc.
 - d. Number of chapters
 - e. Edition number (first, second...)
 - f. Number of cited references
- 5) Key comments and relevant explanation
- 6) Reviewer's opinion
 - a. Importance of the topic of the manuscript
 - b. Originality of the manuscript and its contribution to the progress of science
 - c. Comparison with other manuscripts on similar or related topics with a comparative evaluation of the quality
 - d. How the topic was approached
 - e. Terminology and units of measurement if they follow the international technical norms and measuring regulations
 - f. Target readership
 - g. Social need and justification for publishing the manuscript
 - h. Iff the publication of new edition is warranted (does the present manuscript contain at least 30% of new content in comparison with the previous edition?)
- 7) Final recommendation